

## **Job Description**

SciGenius S.T.E.A.M Lead Summer Camp Counselor

SciGenius is an innovative S.T.E.A.M education company in Northern Virginia and has an opening for a Lead Summer Camp Counselor to provide the vision, leadership, and management of SciGenius's mission.

We inspire kids through our unique S.T.E.A.M (Science, Technology, Engineering, Arts, and Math) classes at various schools in the NOVA area throughout the entire school year.

To learn more about our company, go to [www.scigenius.com](http://www.scigenius.com)

We are currently looking for energetic & passionate individuals who want to teach STEAM. Join our growing team of summer camp counselors to conduct exciting science programs in the summer. This is a great opportunity for college students or teachers that have summer off to continue their love for working with children. Part-time and full-time positions are available.

### **General Overview of the Lead Camp Counselor:**

Lead Camp Counselors report directly to the Camp Administrator & Director and are responsible & managing the primary supervision of their camp participants. Lead Camp Counselors will be responsible for the daily administration of the Summer Camp Program, including ensuring the well-being and safety of all participants, speaking with parents & SciGenius stakeholders, administering programs and activities, providing daily feedback to the Camp Administrator, filling out paperwork, and maintaining daily logs while maintaining a fun and safe environment for the campers. The Lead Counselor supervises and mentors the Camp Counselors and Counselors-In-Training (CIT). Lead Counselors should be patient, responsible, respectful, and confident in their ability to guide campers to develop new skills. Counselors must be able to commit to a minimum of 20 hours a week for 8 weeks (June to August) and must be able to commit to up to 40 hours a week for 2 additional weeks of camp preferred, but not required.

SciGenius is an Equal Opportunity Employer Available shifts and compensation: We have available shifts all days of the week. Compensation is \$18.00 - \$20.00/hour.

Each session is a high-energy, part - entertainment, educational, hands-on camp that runs from 9:00 AM to 6:00 PM throughout the summer. Staff will work in shifts AM Shifts (8 AM to 1 PM) or PM Shifts ( 12:30 to 5:30 PM)

Locations (Arlington, Herndon, Alexandria & Fairfax)

## **Responsibilities:**

- Lead campers, Junior Camp Counselors, and CITs through planned camp programs and activities
- Responsible for the direct supervision of Junior Camp Counselors and Counselors-in-Training (CITs); act as a leader and mentor for Junior Counselors and CITs, providing them with instructions for daily activities
- Assign duties for daily set-up and clean-up of camp areas
- Interact and communicate with parents/guardians during drop-off and pick-up times
- Monitor campers to ensure compliance with camp rules to prevent incidents
- Maintain a well-organized system to track campers' dietary restrictions and allergies and ensure Junior Camp Counselors and CITs have the necessary information
- Track medical and photo release restriction forms
- Track supplies for programs and activities and convey any needs to the Camp Administrator
- Report details of any minor incidents (i.e. first aid accidents) to parents and details of any major incidents (i.e. allergic reaction) to the Camp Administrator
- Maintain proper use of camp equipment and facilities
- Enforce all camp standards as outlined in the Policies and Procedures Handbook
- Lead and/or participate in all staff training and meetings
- Perform other duties as assigned

## **Qualifications:**

- Preferred minimum of 2-3 years of experience with childcare, teaching, youth programs, or camp counseling
- High school degree or equivalent; associates degree, or two years or more of full-time college coursework equivalent
- Must pass a criminal background check
- Excellent organizational and interpersonal skills
- Must host 7 weeks of summer day camps for children ages 5-10; Rising K through 5th grade.
- We are seeking energetic camp counselors to provide a safe and memorable summer experience for our campers. able to commit to a minimum 25 hours a week for 8 weeks ( June 20th to August 11th )
- Must be able to commit to 40 hours a week for 2 additional weeks of camp. preferred, but not required
- CPR & MAT and first aid training and certification are preferred but will provide training

Job Type: Full-time

Salary: **\$18.00 - \$20.00 per hour**

Schedule:

Monday to Friday